









Serviced Office Solution | Rufino Pacific Tower

NO EXTRAS • NO HIDDEN CHARGES • QUOTED PRICE INCLUDES VAT

OFFICE SUITE	SIZE	RECOMMENDED MAX CAPACITY	ALL INCLUSIVE PROMO RATE
Suite 1 	12.9 sqm	5 pax	PHP 90,300
Suite 2 	13.5 sqm	4 pax	PHP 94,500
Suite 3 	13.8 sqm	5 pax	PHP 96,600
Suite 5 	14.8 sqm	4 pax	PHP 103,600
Suite 6 	12.1 sqm	3 pax	PHP 84,700
Suite 7 	9.6 sqm	4 pax	PHP 67,200
Suite 8	22.1 sqm	6 pax	PHP 154,700

 * with window

*all rates are exclusive of VAT

Our Serviced Office is inclusive of following infrastructure and services

BUSINESS ADDRESS	FAX SERVICES
Prestigious Address	Dedicated Local Fax Number
Receive Mails & Parcels on your behalf	Instant Fax Forwarding to your Email
SMS or Email notification	FACILITIES
Local & International Mail Forwarding	Meeting Rooms (20 hours) - Available at all vOffice premier centres worldwide.
Scan & Email services is available upon request	Free Coffee, Tea, Drinking water and Wireless Internet Broadband Connection
Elegant Reception Service	Fully Furnished Brand New Office Room
CALLS HANDLING	OTHER BENEFITS
Dedicated Local Telephone Number	Lowest Possible Rates
Professional Call Answering	On-Demand Secretarial Service
SMS or Email notification	
Call screening and Transfer	
Personalized Voicemail	

1 MONTH FREE
VIRTUAL OFFICE PLATINUM PLAN
AT THE END OF YOUR
SERVICED OFFICE TENURE

Business Support Service

MEETING ROOM	PHP 700 per hour PHP 525 per hour (for existing client)	Your meeting room is setup up according to your requirements - coffee, tea, whiteboard, marker, pen and Internet access are included in the price
CONFERENCE ROOM	PHP 1,500 per hour PHP 1,125 per hour (for existing client)	
SECRETARIAL SUPPORT	PHP 150 every 10 minutes	Highly qualified vOffice team member handle all of your word processing needs with today's most advanced and sophisticated equipment
FAX	Local(02): PHP 15 per page National: PHP 15 per page International: PHP 30 per page	
PHOTOCOPY	Black and white: PHP 7.50 per page	
PRINTING	Black and white: PHP 10.50 per page Color: PHP 30 per page	
BINDING	PHP 225 per book	
SCANNING	PHP 30 per page	
COURIER	Discounted Rate + PHP 30 Handling Fee	

WORLD'S MOST
**ADVANCED
OFFICE**

kuala lumpur
malaysia
plaza mont kiara



selangor
malaysia
empire tower



jakarta
indonesia
menara rajawali



melbourne
australia
365 little collins



ho chi minh
vietnam
vietnam business centre



hong kong
china
central tower



beijing
china
beijing yintai centre



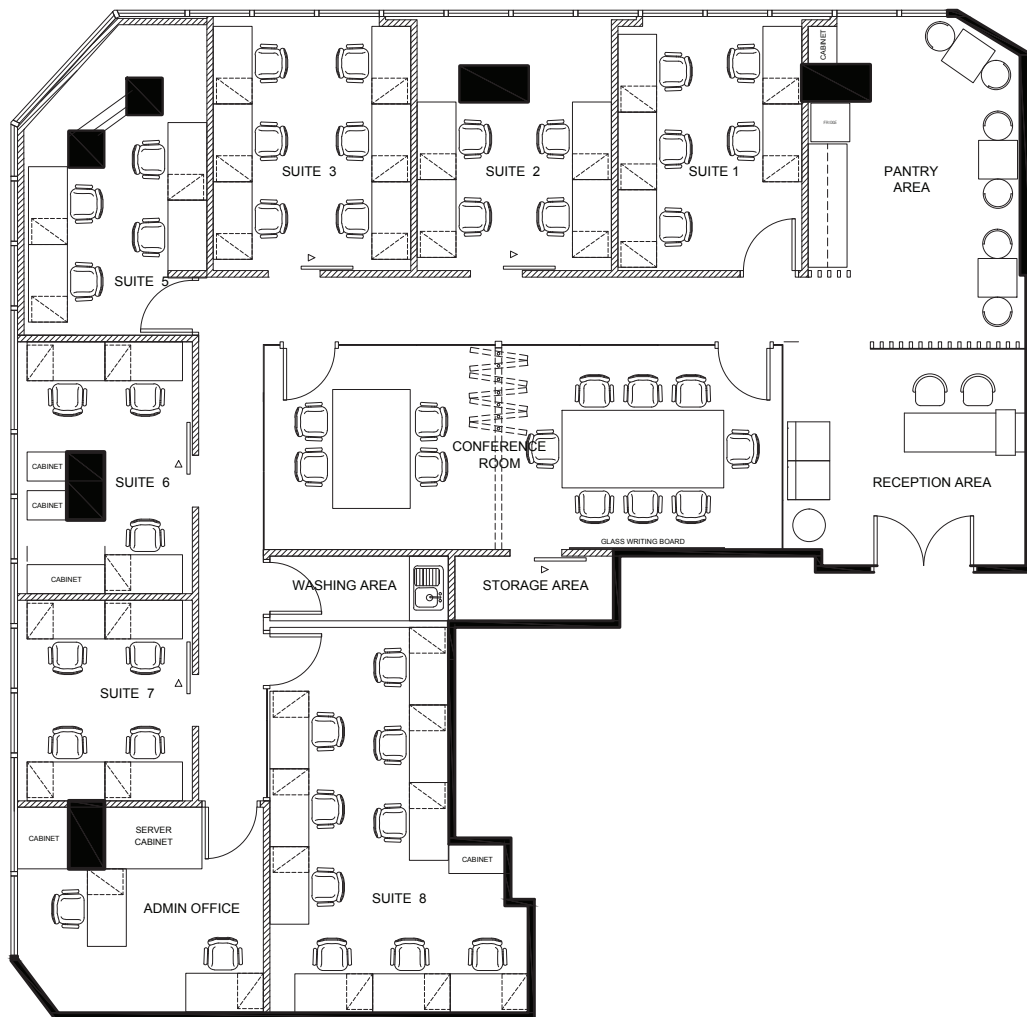
bangkok
thailand
empire tower



Rufino Pacific Tower



Floor Plan



FREE 1 month

VIRTUAL OFFICE PLATINUM

plan

at the end of your
SERVICED OFFICE
tenure

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Facilities Included:

- ✔ Fully furnished brand new office room.
- ✔ Wireless Broadband Internet Connection.
- ✔ Free coffee, tea, drinking water. Inclusive of all utilities bill.
- ✔ Professional receptionist to managed all incoming call.
- ✔ Dedicated local telephone number.
- ✔ Dedicated local fax number with instant fax forwarding to your email.
- ✔ Free outside business hours voicemail to email services.
- ✔ 20 hours of meeting room usage at all vOffice premier centers abroad.

For more information, please contact **+63 2 224 2000** or email **cs@vOffice.com.ph**

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